

<b>Month</b>	<b>Activities taking place at FFC</b>	<b>Gatsby Benchmark met</b>
<b>September 2020</b>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings start.</p> <p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>Fortnightly Swindon and Wiltshire SEND Careers Hub online meetings.</p> <p>Job Coach x 3- Training in Systemic Instruction course.</p> <p>Student EHCP reviews</p> <p>Ascentis Award in Skills for Employment qualification delivered in curriculum areas across the academic year.</p> <p>Award in Skills Towards Enabling Progression (STEP Up) delivered within Work Skills programme across the academic year.</p>	<p><b>BM8</b></p> <p><b>BM6</b></p> <p><b>BM1</b></p> <p><b>BM3/BM6</b></p> <p><b>BM3/BM8</b></p> <p><b>BM3/BM4/BM5/BM6</b></p> <p><b>BM2/BM4/BM5</b></p>
<b>October 2020</b>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p> <p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>Fortnightly Swindon and Wiltshire SEND Careers Hub online meetings.</p>	<p><b>BM8</b></p> <p><b>BM6</b></p> <p><b>BM1</b></p>

	<p>Student EHCP reviews</p> <p>Next Steps-Transition Planning Activity for students leaving FFC July 2021.</p>	<p>BM3/BM8</p> <p>BM3/BM8</p>
<b>November 2020</b>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p> <p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>Fortnightly Swindon and Wiltshire SEND Careers Hub online meetings.</p> <p>Student EHCP reviews</p> <p>Student Careers Evaluation Survey</p> <p>Careers Newsletter. Include link to parents to Wiltshire latest LMI data.</p>	<p>BM8</p> <p>BM6</p> <p>BM1</p> <p>BM3/BM8</p> <p>BM1/BM3</p> <p>BM2</p>
<b>December 2020</b>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p> <p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>Fortnightly Swindon and Wiltshire SEND Careers Hub online meetings.</p> <p>Student EHCP reviews</p>	<p>BM8</p> <p>BM6</p> <p>BM1</p> <p>BM3/BM8</p>
<b>January 2021</b>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p>	<p>BM8</p>

	<p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>Student EHCP reviews</p> <p>National Careers Service Advisor to start visiting once a fortnight to work with our 19+ students.</p> <p>Lyons Seafood WEX Placement restarts for TB.</p>	<p>BM6</p> <p>BM3/BM8</p> <p>BM8</p> <p>BM6</p>
<b>February 2021</b>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p> <p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>National Careers Service Advisor to start visiting once a fortnight to work with our 19+ students.</p> <p>CV Writing Workshop for transition year students.</p> <p>Small group visit to Siemens Rail manufacturing site. Factory tour, R&amp;D department, production, learn about jobs and manufacturing. TBC-Covid19 dependent. TBC-Covid19 dependent.</p>	<p>BM8</p> <p>BM6</p> <p>BM8</p> <p>BM2/BM3/BM8</p> <p>BM5</p>
<b>March 2021</b>	<p>National careers week 1<sup>st</sup> to 6<sup>th</sup> March 2021.</p> <ul style="list-style-type: none"> <li>Small group visit to Herman Miller. Factory tour to see manufacturing and assembly in action. Meet the team and learn about what they do. Example exercise in working in a production line. TBC-Covid19 dependent.</li> </ul>	<p>BM5</p>

	<ul style="list-style-type: none"> <li>• Employer Engagement morning where a group of employers will visit to discuss their jobs, how they got into them, what they do and answer student led questions.</li> <li>• Visit to Bath Spa University. What is a university? What courses do people do there? What support is available? What jobs do people go on to do? TBC-Covid19 dependent.</li> </ul> <p>World Down Syndrome Awareness day socks selling project with DSworkfit and Wiltshire Police. Students to develop sales and marketing skills, logistics, finance. World Down Syndrome day 21<sup>st</sup> March 2021.</p> <p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p> <p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>National Careers Service Advisor visiting once a fortnight to work with our 19+ students.</p> <p>Careers Newsletter</p>	<p>BM5</p> <p>BM7</p> <p>BM3/BM5</p> <p>BM8</p> <p>BM6</p> <p>BM8</p> <p>BM2/BM5/BM6/BM7</p>
<p><b>April 2021</b></p>	<p>Students one to one 'Planning Ahead and Moving on' personal guidance meetings.</p>	<p>BM8</p>

	<p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>National Careers Service Advisor visiting once a fortnight to work with our 19+ students.</p> <p>Employer Careers Evaluation survey</p> <p>Parent Careers Evaluation Survey</p>	<p>BM6</p> <p>BM8</p> <p>BM1/BM6</p> <p>BM1/BM3</p>
<b>May 2021</b>	<p>Transition Students one to one 'Planning Ahead and Moving on' personal guidance meetings. Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>National Careers Service Advisor visiting once a fortnight to work with our 19+ students.</p> <p>Small group visit to Wiltshire Police HQ to find out job roles within the whole police force. Visit to the control centre where 999 calls go and also a chance to see police dogs in action. TBC- Covid19 dependent.</p> <p>Mock Interview workshop for transition year students. Learn about good interview skills and practices plus the chance to have an interview with an external employer.</p> <p>Prepare Transition students USB sticks with CVs.</p>	<p>BM8</p> <p>BM6</p> <p>BM8</p> <p>BM5</p> <p>BM3/BM5</p> <p>BM3</p>
<b>June 2021</b>	<p>Transition students 'Planning Ahead and Moving on' personal guidance meetings.</p>	<p>BM8</p>

	<p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>National Careers Service Advisor visiting once a fortnight to work with our 19+ students.</p> <p>Transition Students About Me digital videos. Create a digital video of transition students talking about their skills, qualities, likes, experience to go on their USB stick.</p> <p>Careers Newsletter</p>	<p>BM6</p> <p>BM8</p> <p>BM3</p> <p>BM2/BM5/BM6</p>
<b>July 2021</b>	<p>Work Based Learning-FFC reception/café/shop and HNC café/ticket office &amp; animal park.</p> <p>Transition students 'Planning Ahead and Moving on' personal guidance meetings.</p> <p>Employer thankyou certificates and cakes.</p>	<p>BM6</p> <p>BM8</p> <p>BM5/BM6</p>